

Audio Visual Equipment

With the Holiday Inn near the University of Michigan as your host, you are provided with the latest technical facilities including controlled fluorescent and incandescent lighting, background music at your fingertips and individual heating and air conditioning. Easels, lecterns, and blackboards are available upon request. Our professionally designed meeting and banquet rooms insure comfort and flexibility for all our guests.

Power Strips & Extension Cords	\$	5.00	ea
Easel	\$	20.00	ea
Flipchart Package with Pad, Markers and Easel	\$	30.00	ea
Extra Pads of Flipchart Paper	\$	15.00	ea
6' Screen	\$	35.00	ea
8' Screen	\$	40.00	ea
Laser Pointer	\$	45.00	ea
White Board with Markers	\$	45.00	ea
Microphone Mixer	\$	45.00 - \$65.00	
CD Player	\$	50.00	ea
8' x 10' Screen	\$	85.00	ea
25" TV Monitor with Cart	\$	85.00	ea
Cordless Handheld Microphone	\$	85.00	ea
Wireless Lavalier Microphone	\$	85.00	ea
LCD/Video Projector – standard resolution (780X)	\$	200.00	ea
Hi-Resolution LCD Projector (1024 X 680)	\$	200.00 and up	

All meeting room, food and beverage, and related services are subject to applicable taxes (currently 6%) in effect on the date(s) of the event and subject to change without notice. Prior to the application of any taxes, a service charge of 13% will be charged on all food & beverage sales. The service charge will be distributed in its entirety directly to eligible food & beverage staff as a tip or gratuity for their services. In addition, an administrative fee of 8% will be charged on all meeting room fees and related services, costs and/or expenses other than employee wages. The administrative fee is not a tip, gratuity or service charge and will be retained by the hotel. Please note that the administrative fee is subject to all applicable taxes.